

**Resolution 2019-20: 13**

**Fall 2019 Additional FF&E Purchase Order Maker Space & Music Furniture) – George Mather Forbes School 4 (Phase 2c)**

**By Board Member I. Geena Cruz**

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology (“DWT”) program, which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the “Phase 2 Projects”), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, the RJSCB’s Program Manager, with the advice of Vargas Associates (the “Move Manager”), the RJSCB’s general counsel, the Construction Managers, the Architects, and the RJSCB’s Independent Compliance Officer (“ICO”), prepared bid documents for the Furniture, Fixtures and Equipment (“FF&E”) bid associated with the following Phase 2c and Phase 2d projects: School 22, School 54, School 2, School 4, School 10 and East High School (the “2c/2d FF&E Projects”); and

WHEREAS, the RJSCB authorized the release of the FF&E bid documents for the 2c/2d FF&E Projects at its regular meeting on January 7, 2019 (Resolution 2018-19: 93); and

WHEREAS, George Mather Forbes School 4 (“School 4”) is one of the projects included in Phase 2c of the RSMP, as provided in the Phase 2 Master Plan; and

WHEREAS, the Program Manager, Independent Compliance Officer (“ICO”) and the Move Management Consultant reviewed the bids submitted for the Phase 2 FF&E Projects, conducted de-scoping meetings, and determined the lowest responsible bidders over multiple categories; and

WHEREAS, the RJSCB at its July 1, 2019 regular meeting approved the selection of FM Office Products (“FM Office”), Hertz Furniture (“Hertz”), Quality Office Environments (“Quality Office”) and Workplace Interiors (“Workplace”) as the Furniture, Fixtures and Equipment (“FF&E”) suppliers for the School 4 FF&E Maker Space and Music Furniture (Resolution 2019-20: 187); and

WHEREAS, the RJSCB issued purchase orders to the FF&E suppliers for the School 4 FF&E Project (Resolution 2019-20: 187); and

WHEREAS, on July 15, 2019, the Move Management Consultant and the Program Manager recommended to the RJSCB's M/WBE and Services Procurement Committee (the "Committee") that an additional purchase order for Maker Space and Music Furniture be issued for the School 4 FF&E Project as identified in the table below:

<b>School</b>	<b>Name of Firm</b>	<b>Not-to-Exceed PO Amount</b>
School 4	FM Office Products 106 Despatch Drive, Suite 2 East Rochester, NY 14445	\$28,000.00

WHEREAS, deliveries and installation of FF&E orders placed at this time will be coordinated by the Move Management Consultant to coincide with the construction schedule of the School 4 FF&E Project; and

WHEREAS, at its meeting on August 1, 2019, the M/WBE and Services Procurement Committee approved the forwarding of the Move Management Consultant's FF&E recommendations to the full Board for consideration at its August 5, 2019 regular meeting.

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the recommendation of the Move Management Consultant that the contract award shall be made to the above named firm, in the amount specified to provide the necessary Furniture, Fixtures, and Equipment (delivered and installed at point of use) for the School 4 FF&E Project; and
2. The RJSCB Chair is hereby authorized, to execute and deliver the Purchase Order to the firm named above, in substantially the form included in the Request for Bids for the Furniture, Fixtures, and Equipment with such changes as the Chair may approve (the Chair's signature thereon being conclusive evidence of such approval) on the advice of the Program Manager and the RJSCB's general counsel.

**Second by Vice Chair Michael Schmidt**

**Adopted 4-0 with Members Sewell, Dudley, and Richards absent**